



OUT OF THE BOX

TERMS AND CONDITIONS

Definitions. JB Out of the Box hereinafter is referred to as suppliers. The client hereinafter refers to any person, firm, limited company, corporation, public authority or any other body using any of the services provided by the supplier.

1. Hire Period. The period of hire shall commence on the day of delivery and shall terminate on the day the equipment is returned to the supplier. Prices quoted are for events from Birmingham down to the south coast) All other locations will be quoted based on the additional transport requirements.

2. Charge Procedure. Acceptance of quotation in its entirety must be in writing and with agreed deposit 10 working days prior to event start date. Payment of agreed quotation must be settled within 30 days of event finish date. Any extra costs incurred during the period of the event will be added as extra costs on final invoice this will include: Equipment supplied not on original quotation. Transportation for extra equipment. Crew overtime outside of agreed quoted working hours. Taxi fares outside of public transport working hours.

3. Access to site. If due to circumstances beyond suppliers control access to site cannot be available at specified time the supplier holds no responsibility for incurred cost's and or late start of event. All incurred costs due to accessibility problems will be billed to client. It is recommended by the supplier that time is allowed for a full technical rehearsal if due to time limitations this can not be done the supplier can not guaranteed the successful use of all the provided equipment.

4. Power failure. The supplier holds no responsibility for failure of electric power provided by venue or site.

5. Cancellation Procedure. If an event is cancelled charges are as follows; Within 7 working days Payment in full of agreed quotation. Within 14 working days 50% of agreed quotation. Cancellation must be in writing and with the supplier 15 working days prior to the start date of the event to avoid any charges.

6. Insurance. Insurance is charged at 12.5% of the hire charge, to cover any loss or major damage.

The client is responsible for the first five hundred pounds of any loss or damage. The insurance does not cover loss from vehicles. If any loss or damage is discovered, the incident must be reported to suppliers and the Police within 24 hours. Failure to notify the police within this period invalidates the insurance.

7. Presentation and Media Procedure. The supplier cannot be held responsible for the loss or damage of any material used in any presentation

during the event. Due to the continual change in software the supplier cannot guarantee the successful use of presentation material or presenters equipment unless the client supplies a copy of material 5 working days prior to the event start date.

8. Package Events. A day is based on a set up and de-rig within one 12 hour period within a working day.

9. Food and refreshments. It is the responsibility of the client to provide food and refreshment for the supplier's staff during the duration of the agreed contract.

10. Design. All designs are the property of JB Out of the Box until such a time as a contract has been agreed with the client and supplier.

11. Expenses. Any additional expenses incurred by the supplier on behalf of the client during the hire period are the sole responsibility of the client.

12. Acceptance. Any written acceptance of a quotation will also confirm acceptance of all the above terms and conditions.

